

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Westworth Village City Council will hold its regular meeting on Tuesday, August 11, 2020 at 7:00 pm by telephone conference. An electronic copy of the agenda packet has been made available on the City's website and a recording of the meeting will be made available by contacting the City Secretary.

THE CITY COUNCIL INTENDS TO PARTICIPATE IN THE MEETING VIA TELECONFERENCE.

Members of the public may dial the following number to join the meeting starting at 7:00 pm: 1-866-899-4679, when prompted enter access code 203-326-597#. Please deliver or email all comments related to the action items posted on the agenda to the City Secretary at: bbarrett@cityofwestworth.com prior to noon on the day of the meeting. Any comment submitted must include the item number to which it pertains. All comments submitted are subject to being included in the council packet and/or read aloud during the Citizen Comments portion of the meeting.

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

REGULAR SESSION:

1. Approval of the Agenda

2. Approval of the Consent Agenda:

All matters listed as Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

A. Approval of the Minutes:

- Council Meeting – July 14, 2020

B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES July 2020	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$176,145	\$142,874	\$54,598	\$54,492	\$15,277	\$243	\$195,389	\$27,096
Disbursements	\$196,943	\$90,187	\$0	\$39,223	\$638,525	\$16,258	\$103,616	\$14,203
Cash on Hand	\$75,364	\$561,442	\$535,613	\$189,660	\$74,803	\$34,687	\$325,981	\$119,150
TexPool	\$483,597	\$84,683	\$24,935	\$247	\$119,144	\$134,364	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

3. Staff Updates:

- A. Kevin Reaves, Chief of Police
- B. Nader Jeri, Building Official
- C. Joseph Alvarez, Public Works Director
- D. Mike Krsnak, Hawk Creek Golf Pro

4. Mayor's Report *(A recap of the mayors previous 30 days in office.)*

5. Committee Updates *(A recap of the meetings held in the previous 30 days.)*

- A. Public Safety Committee
- B. Golf and Parks Advisory Board

6. Public Information:

A. Announcements and Proclamations

- Declaring August 7, 2020 as Marzella Stevens Day, in recognition of her 100th birthday.

B. Meetings

- Public Safety Committee meeting, September 1st, at 6:30pm
- Golf and Parks Committee meeting, September 1st at 7:00pm
- Finance Committee meeting, September 8th at 6:15pm
- Regular Council meeting, September 8th at 7:00pm
- Special Council meeting, September 15th at 6:00pm

C. Citizen Comments

This is an opportunity for citizens to address the Council on any matter, whether it is or is not posted on the agenda. The Council is not permitted to discuss or take action on any presentations made to the Council concerning an item not listed on the agenda. To address the Council, submit a Public Comment Form to the City Secretary prior to the Citizen Comments portion of the meeting, and you will be called to the podium to speak up to three (3) minutes or the time limit determined by the Mayor or presiding officer. Topics of presentations should be limited to matters over which the Council has authority. Public Comment Forms are located in the lobby and online.

7. Action Items:

A. Mayor Jones

Discuss and take action **on Ordinance 461-D to extend the Declaration of Local Disaster and Public Health Emergency originally issued by Mayor Jones on March 7th and last extended by the council on July 14th.** *(The City participates in the Tarrant County Hazard Mitigation Action and Emergency Management Plans and must also comply with the State and County orders during a disaster. The mayor/council can also declare a city disaster, the current city disaster declaration will expire at midnight on August 12th.)*

B. Mayor Jones

Discuss and take action **on minor plat for Lots 1 and 2 of Block 1 in the Larson Addition, commonly known as 5707 White Settlement Road, Westworth Village, Tarrant County, Texas.** *(This minor plat complies with all ordinances and must be approved. The Planning and Zoning Commission recommended council approval at its August 4th meeting.)*

C. Mayor Jones

Discuss and take action on the Golf & Parks Committee's recommendation "to move forward with Phase I spending approximately \$250,000 with a fluid project scope allowing the Golf and Parks Committee time to firm up the design details for two parks at city hall, naming the west park 'Mayors Plaza' and east park 'Melva Campbell Park'." *(The Golf and Parks Committee unanimously recommended approval at its August 4th meeting.)*

D. Mayor Jones

Discuss and take action on the Public Safety Committee recommendation "to spend up to \$26,000 to install street lights, in citizen identified locations, provided the residents in the immediate area are notified and given an opportunity for placement input, and authorizing the Chief of Police to determine the order of installation based on public safety." *(The Public Safety Committee unanimously recommended approval at their August 4th meeting.)*

EXECUTIVE SESSION:

Convene in closed executive session to deliberate the following items:

A. Consultation with Attorney pursuant to Texas Government Code Section 551.074.

Deliberation of personnel matters regarding city staff.

Re-convene in Regular Session and take any action necessary based upon Executive Session discussion.

ADJOURN:

The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. A quorum of other committee, board and commission members may be present at this meeting; no action will be taken by them.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas, and city website, on this, the 7th day of August 2020, at 5pm, in accordance with Chapter 551 of the Texas Government Code.



Brandy G. Barrett, City Secretary





Westworth Village

City Council Regular Session Meeting Minutes

Municipal Complex
311 Burton Hill Road
Westworth Village, TX 76114
cityofwestworth.com

Tuesday, July 14, 2020

7:00 PM

Council Chambers

ATTENDEES:	Mayor Council Member Council Member Council Member Council Member Council Member City Secretary Police Chief Public Works Director Building Official HCGC Head Pro	L. Kelly Jones Tiffany Aller Rosa Mendez John Davies Sharon Schmitz Christina Cowden Brandy Barrett Kevin Reaves Joseph Alvarez Nader Jeri Mike Krsnak
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ABSENT:

REGULAR SESSION:

CALL TO ORDER: Due to the COVID-19 pandemic, state, county and local disaster declarations, the meeting was called at 7:00pm by Mayor Jones via a GoToMeeting teleconference. Members of the public joined electronically using the information published on the agenda.

INVOCATION was given by Mr. Alvarez.

PLEDGE OF ALLEGIANCE led by Mayor Jones.

REGULAR SESSION:

1. MOTION to approve the Agenda.

- **MADE BY:** Tiffany Aller. **SECOND:** Rosa Mendez.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda

Mayor Jones explained the purpose of the consent agenda, noting that a council member must request an item be removed from the consent agenda if it was to be discussed, otherwise, a single motion would approve all items on the consent agenda.

A. Approval of the Minutes:

- Council Meeting – June 9, 2020

B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES June 2020	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$260,764	\$122,925	\$4	\$50,832	\$12,045	\$24	\$197,665	\$25,483
Disbursements	\$176,344	\$18,108	\$60,718	\$47,704	\$750	\$11,113	\$111,621	\$11,204
Cash on Hand	\$290,718	\$521,295	\$481,020	\$135,168	\$75,828	\$50,194	\$173,448	\$102,809
TexPool	\$468,660	\$84,668	\$24,931,	\$247	\$741,866	\$134,340	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

C. Declaration of surplus equipment - Declare city equipment that is damaged, unrepairable, obsolete, no longer serviceable by the manufacturer, or expired surplus/obsolete to be sold at auction, destroyed or recycled in accordance with City Ordinance Section 1.05.031.

MOTION to approve the Consent Agenda.

- **MADE BY:** _John Davies. **SECOND:** Sharon Schmitz.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

3. STAFF UPDATES: *The Department Directors recapped their monthly reports.*

4. MAYOR'S REPORT:

Mayor Jones provided a brief recap of his prior 30 days, including:

- TXDOT has approved the restart of the trail project.
- Mr. Alvarez and Mr. Jeri continue to work with the developers.
- The city attorney transition is still in process, TOASE will remain our firm, but our appointed attorney is still pending.

5. ADVISORY BOARD AND COMMITTEE UPDATES: *A brief recap of the CCPD, WRA and Finance Committee meeting that were held earlier in the evening was provided.*

6. PUBLIC INFORMATION/ANNOUNCEMENTS – Brandy Barrett, City Secretary

A. Announcements and Proclamations

- Volunteer Committee Service applications are available online or by contacting Brandy Barrett.

B. Meetings

- Ordinance Committee meeting, August 4th at 5:30pm
- Public Safety Committee meeting, August 4th at 6:30pm
- Golf and Parks Committee meeting, August 4th at 7:30pm
- Westworth Redevelopment Authority meeting, August 11th at 5:30pm
- Finance Committee meeting, August 11th at 6:15pm
- Regular Council meeting, August 11th at 7:00pm

C. CITIZEN COMMENTS: *(As permitted by the Governor's disaster declaration, citizens will only be allowed to listen to the meeting, all call-in numbers were muted and there were no verbal citizen comments during the meeting. The mayor and council value citizen opinions and encouraged comments be sent to the City Secretary prior to noon on the day of the meeting.)*

- There were no citizen comments.

7. ACTION ITEMS:

A. Mayor Jones

Discuss and take action on Ordinance 461-B to extend the Declaration of Local Disaster and Public Health Emergency originally issued by Mayor Jones on March 7th and last extended by the council on June 9th. *(The City participates in the Tarrant County Hazard Mitigation Action and Emergency Management Plans and must also comply with the State and County orders during a disaster. The mayor/council can also declare a city disaster, the current city disaster declaration will expire at midnight on July 15th.)*

MOTION to approve Ordinance 461-B extending the Declaration of Local Disaster and Public Health Emergency to 11:59pm on August 12, 2020.

- **MADE BY:** Tiffany Aller. **SECOND:** John Davies.

Motion passed by a vote of 5 Ayes and 0 Nays.

B. Mayor Jones

Discuss and take action to authorize the Mayor to execute a contract for services with Turn-Key Mobile, Inc, for space in the Westworth Village server room to house a Texas Regional Server. *(This agreement will provide the Westworth Village Police Department access to the data on the server at no additional cost.)*

MOTION to authorize the Mayor to execute a contract for services with Turn-Key Mobile, Inc, for space in the Westworth Village server room to house a Texas Regional Server.

- **MADE BY:** Tiffany Aller. **SECOND:** Rosa Mendez.

DISCUSSION:

- Staff provided a brief overview and recommended approval.

Motion passed by a vote of 5 Ayes and 0 Nays.

C. Mayor Jones

Discuss and take action to authorize the Mayor to spend up to \$75,000 to improve the Burton Hill School Crossing, restriping the pavement, removing the traffic signal and installing a pedestrian crossing signal. *(The Public Safety Committee has reviewed the plan; if approved installation will begin immediately with an anticipated completion by the end of this month.)*

MOTION to authorize the Mayor to spend up to \$75,000 to improve the Burton Hill School Crossing, restriping the pavement, removing the traffic signal and installing a pedestrian crossing signal.

- **MADE BY:** Tiffany Aller. **SECOND:** Christina Cowden.

DISCUSSION:

- Staff provided a brief overview and recommended approval.

Motion passed by a vote of 5 Ayes and 0 Nays.

EXECUTIVE SESSION:

Mayor Jones convened in closed executive session to deliberate the following items at 7:39pm:

- A. Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Receive legal advice related to the White Settlement 380 Agreement Lawsuit.
- B. Consultation with Attorney pursuant to Texas Government Code Section 551.074.
Receive legal advice related to a personnel matter regarding the service of councilmember.

Re-convene in Regular Session at 8:46pm, no action was taken in Executive Session.

The meeting was adjourned at 8:46pm by Mayor Jones.

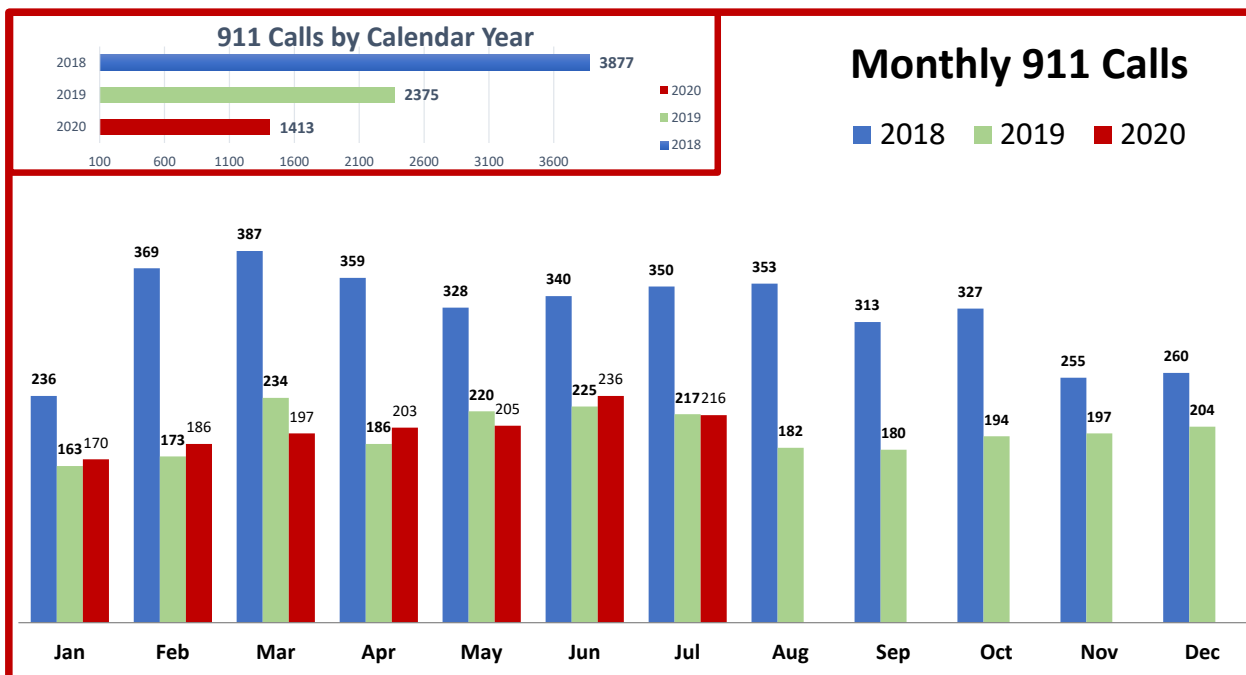
MINUTES APPROVED BY:

L. Kelly Jones, Mayor

SIGNATURE ATTESTED BY:

Brandy G. Barrett, City Secretary

Westworth Village Police Department
Monthly Calls-For-Service Report By Call-Type
Jul-20

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Westworth Village Police Department
Monthly Calls-For-Service Report By Call-Type
Jul-20

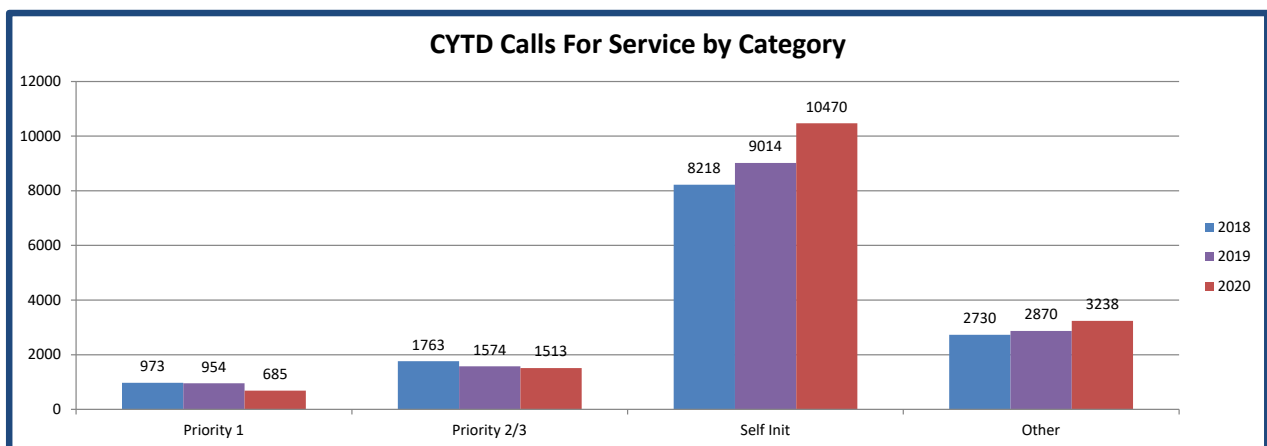
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Westworth Village Police Department
Calls-For-Service Report By Call-Type
Calendar Year to Date- JULY 2020

[illegible]

Calendar Year to Date - JULY 2020

Self Initiated	2020	2019	2018	Other Time	2020	2019	2018
ABANDONED VEHICLE	20	4	8	ADMINISTRATIVE DETAIL	734	753	738
ARREST - NOT TRAFFIC	3	6	5	CODE ENFORCEMENT - FOLLOW-UP	94	5	12
ARREST - TRAFFIC		1	3	COURT	17	24	29
BUILDING INSPECTION			5	FTO TRAINING ACTIVITIES	89	97	6
BUSINESS CHECK	1687	2001	192	IN-SERVICE TRAINING	257	72	201
BUSINESS PATROL	2068	1391	2932	JAIL DETAIL	473	433	259
CODE ENFORCEMENT - PATROL	3		1	OTHER	35	51	71
CODE ENFORCEMENT - VIOLATION	195	9	13	PAPERWORK	680	750	531
COMMUNITY ORIENTED POLICING PROGRAM	52	25	34	PRISONER BOOKING	81	127	87
CRIME AWARENESS NOTICE		1	6	PRISONER DETAIL	103	156	340
CRIME PREVENTION OPERATION	164	152	178	PRISONER RELEASE	81	130	60
DRUGS/NARCOTICS	31	41	14	PUBLIC WORKS ASSISTANCE	2	10	1
DWI / DUI	28	33	24	VEHICLE MAINTENANCE	1326	1015	1133
DWLI		1	1				
FOLLOWUP INVESTIGATION	203	149	220				
INVESTIGATION	104	126	130				
MOTORIST ASSIST	50	40	35				
OPEN DOOR	17	18	10				
ORDINANCE VIOLATION	83	31	36				
PARK PATROL	347	238	324				
PARKING VIOLATION	179	132	86				
RESIDENTIAL PATROL	2945	2237	2027				
SUSPICIOUS VEHICLE	86	87	78				
TRAFFIC HAZARD	33	28	23				
WARRANT SERVICE	18	21	20				
TRAFFIC	2174	2246	1821				
Self Initiated	10470	9014	8218	Other Time	3238	2870	2730

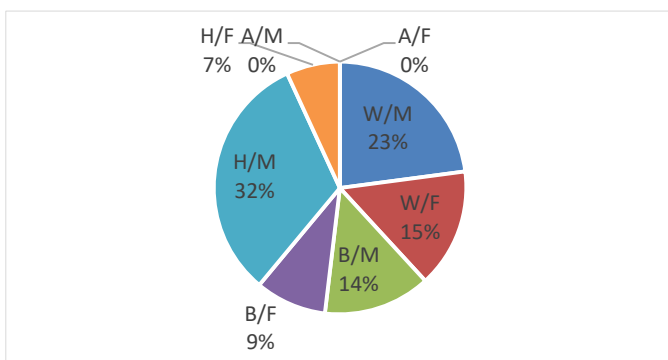


Westworth Village Police Department

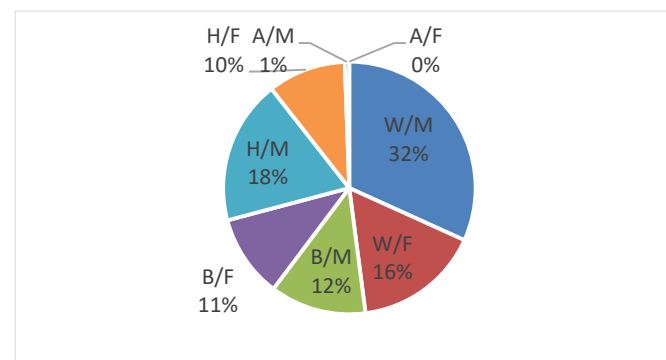
Jail Population - Race/Sex Makeup

Jail Annual Statistics - Calendar Year

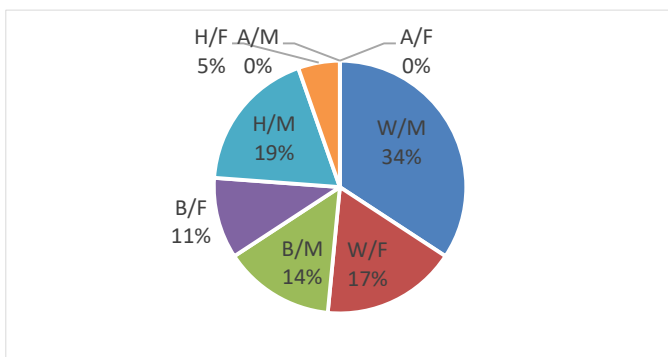
2020	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	30	18	42	0	0	90	68.7%
Female	20	12	9	0	0	41	31.3%
Totals	50	30	51	0	0	131	
Percent	38.2%	22.9%	38.9%	0.0%	0.0%		



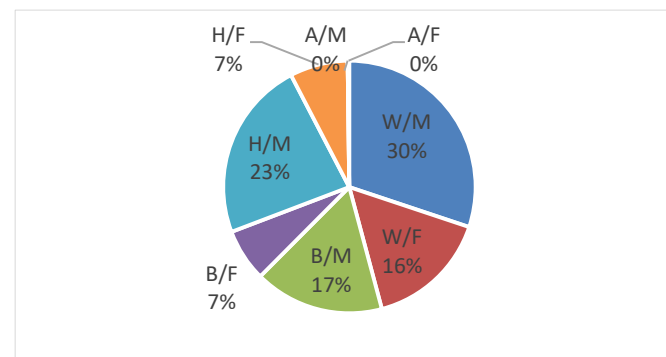
2019	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	108	42	63	2	2	217	63.5%
Female	55	36	34	0	0	125	36.5%
Totals	163	78	97	2	2	342	
Percent	47.7%	22.8%	28.4%	0.6%	0.6%		



2018	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	89	37	48	0	3	177	67.3%
Female	45	27	14	0	0	86	32.7%
Totals	134	64	62	0	3	263	
Percent	51.0%	24.3%	23.6%	0.0%	1.1%		



2017	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	134	74	103	0	0	311	69.9%
Female	70	30	33	1	0	134	30.1%
Totals	204	104	136	1	0	445	
Percent	45.8%	23.4%	30.6%	0.2%	0.0%		

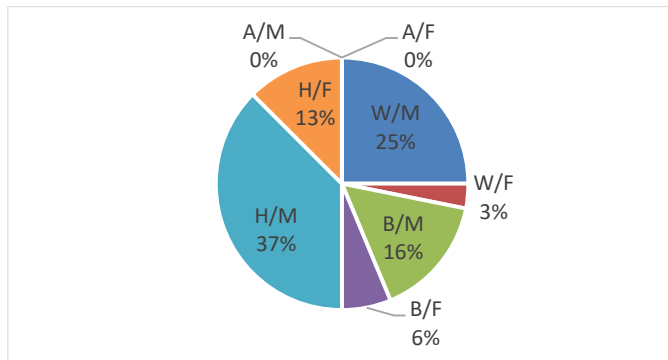


Westworth Village Police Department

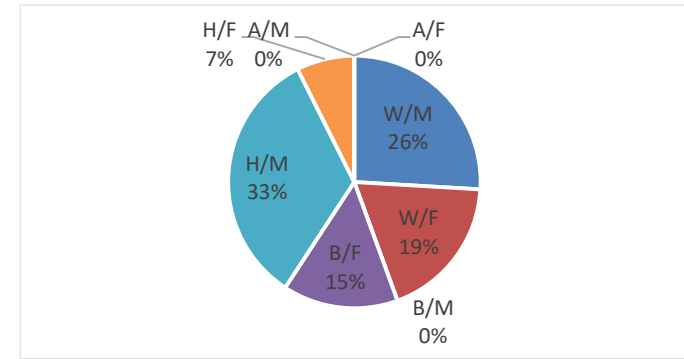
Jail Population - Race/Sex Makeup

Jail Monthly Statistics

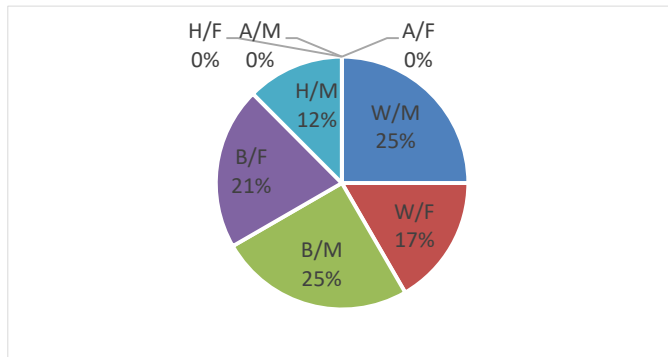
Jul '20	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	8	5	12	0	0	25	78.1%
Female	1	2	4	0	0	7	21.9%
Totals	9	7	16	0	0	32	
Percent	28.1%	21.9%	50.0%	0.0%	0.0%		



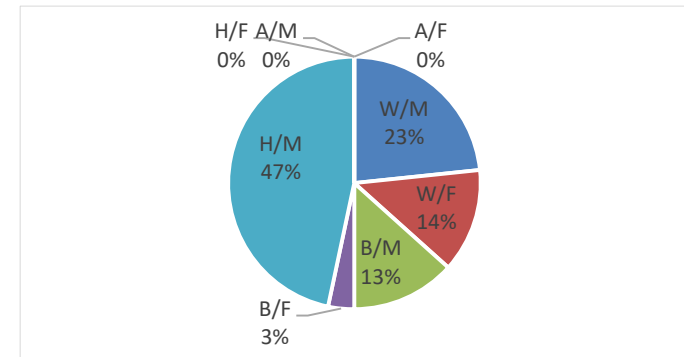
Jul '19	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	7	0	9	0	0	16	59.3%
Female	5	4	2	0	0	11	40.7%
Totals	12	4	11	0	0	27	
Percent	44.4%	14.8%	40.7%	0.0%	0.0%		



Jul '18	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	6	6	3	0	0	15	62.5%
Female	4	5	0	0	0	9	37.5%
Totals	10	11	3	0	0	24	
Percent	41.7%	45.8%	12.5%	0.0%	0.0%		



Jul '17	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	7	4	14	0	0	25	83.3%
Female	4	1	0	0	0	5	16.7%
Totals	11	5	14	0	0	30	
Percent	36.7%	16.7%	46.7%	0.0%	0.0%		



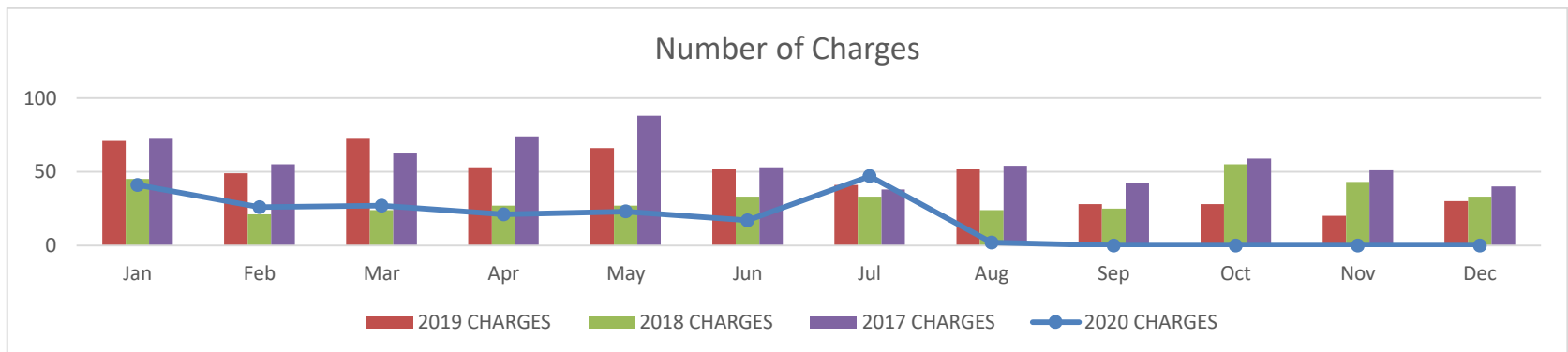
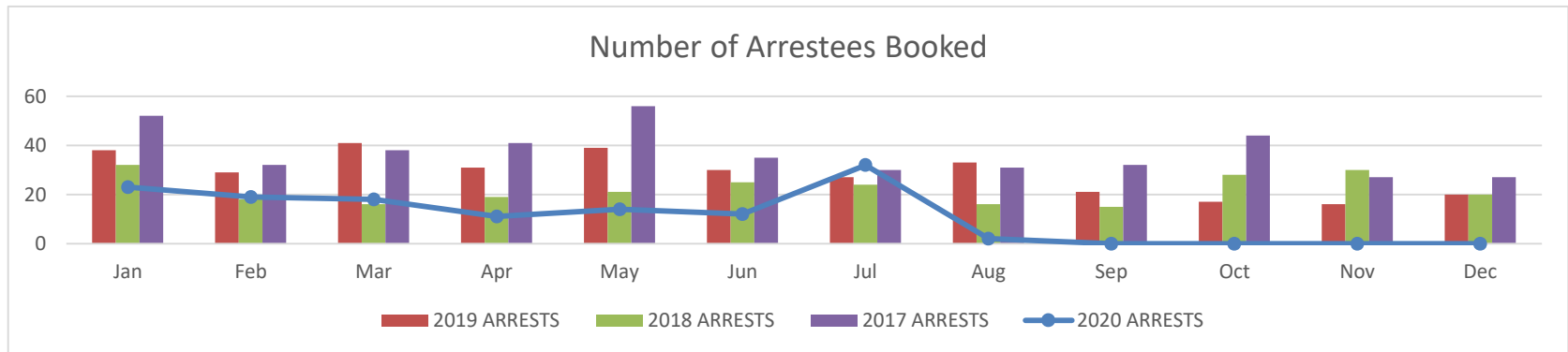
Westworth Village Police Department

Jail Population - Charges

Monthly Statistics

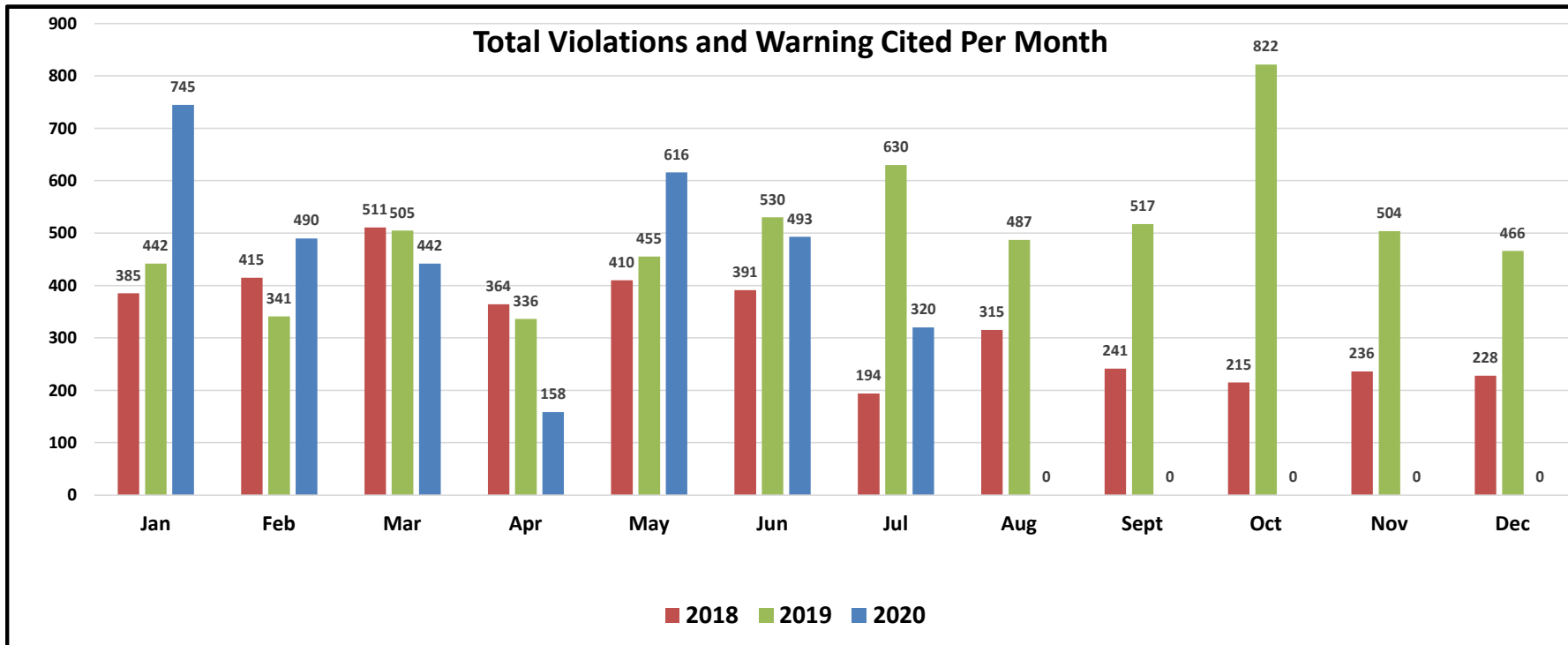
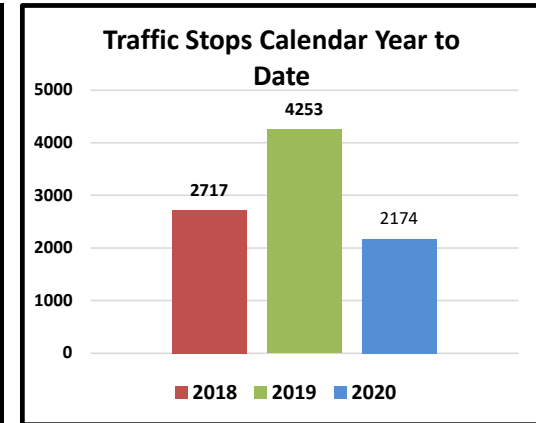
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2020 ARRESTS	23	19	18	11	14	12	32	2					131
2019 ARRESTS	38	29	41	31	39	30	27	33	21	17	16	20	342
2018 ARRESTS	32	18	16	19	21	25	24	16	15	28	30	20	264
2017 ARRESTS	52	32	38	41	56	35	30	31	32	44	27	27	445

2020 CHARGES	41	26	27	21	23	17	47	2					204
2019 CHARGES	71	49	73	53	66	52	41	52	28	28	20	30	563
2018 CHARGES	45	21	24	27	27	33	33	24	25	55	43	33	390
2017 CHARGES	73	55	63	74	88	53	38	54	42	59	51	40	690



Traffic Stops, Cited Violations, and Warnings per Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2018 Traffic Stops	245	272	437	237	264	248	119	187	194	149	188	177	2717
2018 Cited Violations	219	213	330	183	188	182	98	168	145	154	103	133	2116
2018 Warnings	166	202	181	181	222	209	96	147	96	61	133	95	1789
2019 Traffic Stops	306	205	348	241	322	374	450	355	363	577	400	312	4253
2019 Cited Violations	222	169	235	161	201	239	307	268	285	404	275	178	2944
2019 Warnings	220	172	270	175	254	291	323	219	232	418	229	288	3091
2020 Traffic Stops	491	316	281	89	430	358	209						2174
2020 Cited Violations	350	203	203	98	308	228	172						1562
2020 Warnings	395	287	239	60	308	265	148						1702



INSPECTIONS

	2019	2020												Total
	Jul	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Building	23	22	25	27	17	20	22	25						158
Mech.	29	24	22	20	15	12	19	20						132
Elect.	27	27	30	28	21	18	25	22						171
Plumb.	26	35	33	30	26	22	27	19						192
CO	5	3	5	5	4	3	4	3						27
Total	110	111	115	110	83	75	97	89						680
City	110	111	115	110	83	75	97	89						680
Code Pro	0	0	0	0	0	0	0	0						0

Community Development

Project Update

Residential Projects		Commercial Projects	
Ongoing New Residential Projects	9	Jefferson Dental Office 6515 Westworth Blvd <i>(Shell Bldg)</i> Burger King 6720 Westworth Blvd	95% 35%

New Upcoming Projects

1- MYNT Barber Shop (6635 Westworth Blvd. Ste. 105) Finish-out

Construction plans and building permits have been approved.

2-Childcare Network (6420 Westworth Blvd)

Architectural plans have been submitted for preliminary review.

Civil plans are being revised for submittal.



PUBLIC WORKS REPORT JULY 2020

Water

- ❖ All bacteriological water samples passed
- ❖ Continued monthly dead-end flushing
- ❖ Continued water sampling for Nitrification Action Plan for TCEQ
- ❖ Performed construction and alleyway inspections
- ❖ Performed Line Locates for utility services
- ❖ Continued lead and copper testing
- ❖ Installed two water taps for Burger King

Sewer

- ❖ Performed weekly sewer line flushes on Pecan Drive
- ❖ Performed preventative maintenance on sewer lines in commercial area
- ❖ Performed sewer flushing in residential area

Stormwater

- ❖ Cleaned storm drains on Pumphreys Drive and Pecan Drive
- ❖ Performed stormwater inspections

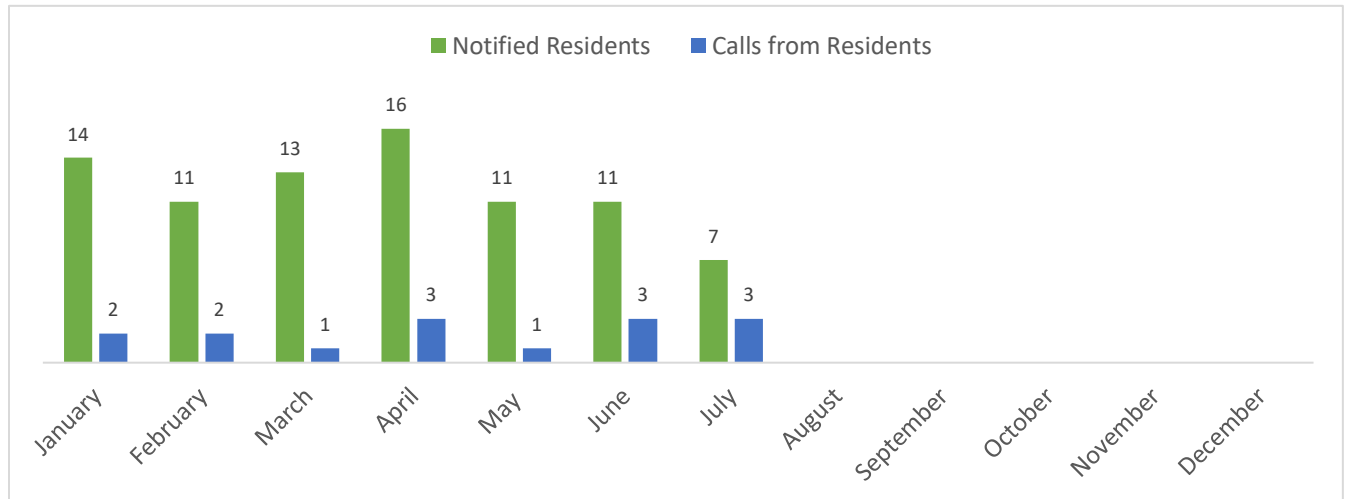


Westworth Village

AMA-Beacon Alerts 2020:

Objective- Notify residents at first alert of a water leak through phone call, email, and face to face notification.

Goal- Provide proactive customer service.



Leak Alert

Notified Customer within 24 hours of 1st alert

- Leak detected 67
- No Leak Detected 16

Calls from Residents

- Leak Detected 7
- No Leak Detected 8

Total Completed

83

Grand Totals

98

Residents who called in were alerted through their Eye on Water account

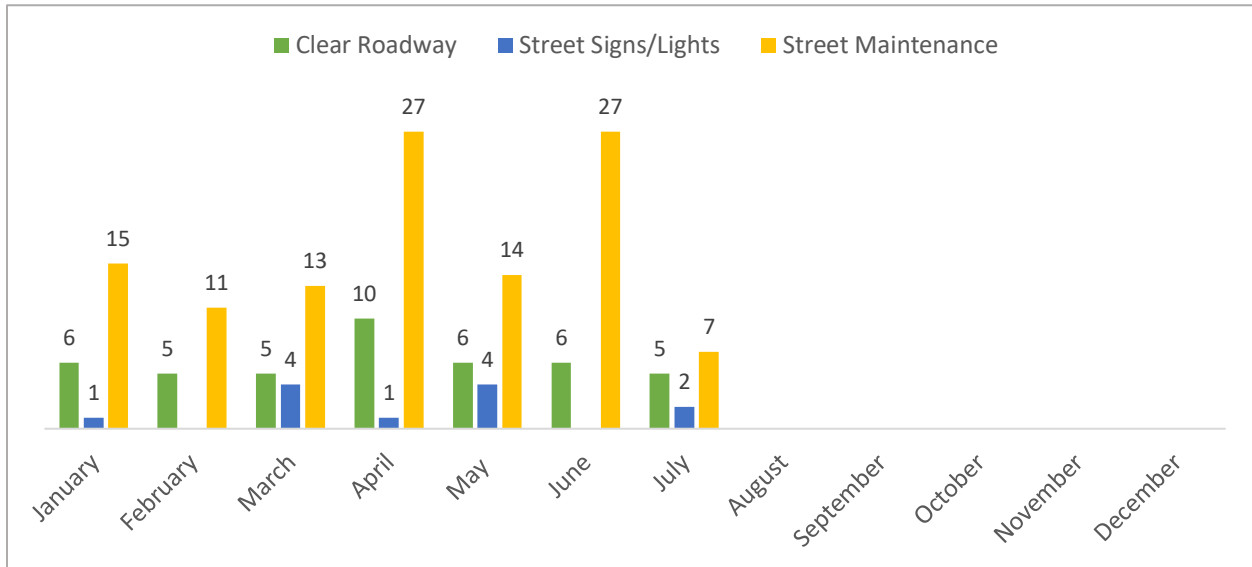


Westworth Village

Street Maintenance 2020:

Objective- Develop a Crack Sealing Program and Street Sign/Light Maintenance Program throughout the City.

Goal- Extend the longevity of City streets while implementing a quarterly inspection procedure.



Street Repair

		Total Completed
<u>Clear Roadway</u>		43
• Trash	16	
• Dead Animals	18	
• Tree Limbs/Debris	9	
<u>Street Signs/Lights</u>		12
• Street Signs	12	
• Street Lights	0	
<u>Street Maintenance</u>		114
• Potholes/Street	35	
• Manhole Maintenance	3	
• Graffiti	0	
• Alleyway	76	
Grand Total:		169

July 2020 Service Order Report

Group Summary

Group	Total Completed	Total New	Total Void	Total Open
Mobile Service Orders	195	0	0	0
Grand Totals	195	0	0	0

Job Code Summary

Job Code	Total Completed	Total New	Total Void	Total Open
AMA – Beacon Leak Alert	10	0	0	0
CUT-Cutoff-Delinquent Acct.	3	0	0	0
DTAG-Door Tag/Notification	17	0	0	0
END-Endpoint/Encode MSG Error	16	0	0	0
INACT- Inactivate	1	0	0	0
LEAK-Service Line Leak	2	0	0	0
LOC- Line Locate	1	0	0	0
MI – Meter Information	102	0	0	0
MISC-Miscellaneous	1	0	0	0
OCC – Read and Leave On	9	0	0	0
OFF – Turn Off Service	3	0	0	0
ON – Turn On Service	5	0	0	0
PLMB-Temp Off For Plumb Repair	3	0	0	0
PRESS- Water Pressure	1	0	0	0
REINS – Turn Back on Service	2	0	0	0
SET-New Connect	3	0	0	0
SEWER- Check Sewer Lines	1	0	0	0
TRASH – Replace Trash/Recycle Bin	15	0	0	0
Grand Totals	195	0	0	0



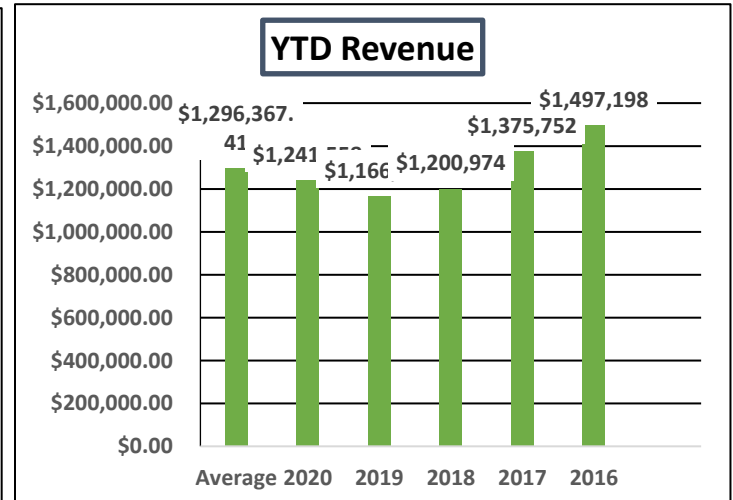
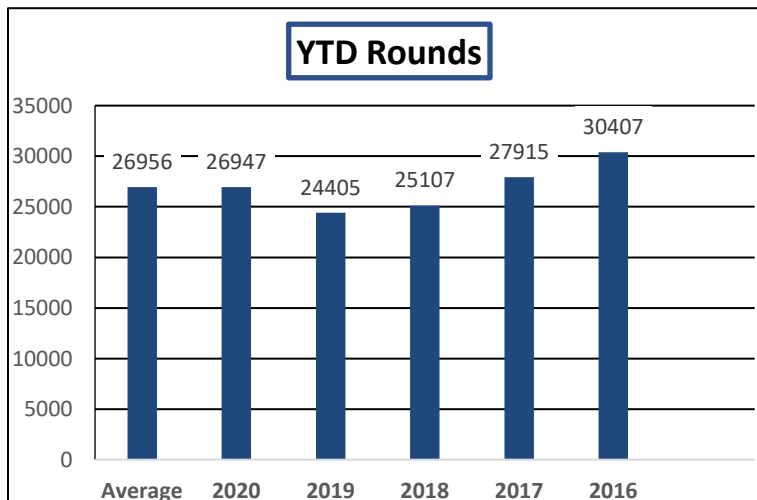
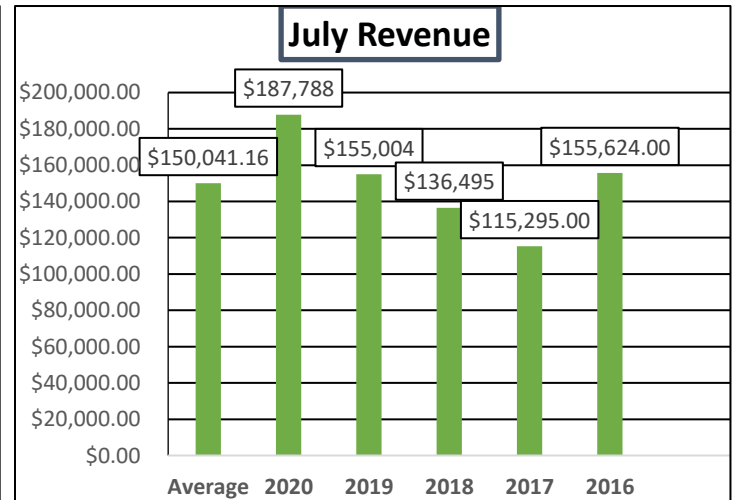
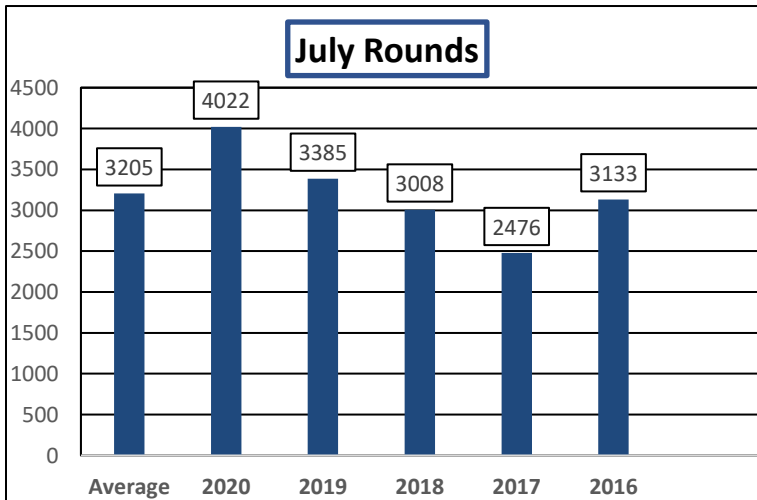
July 2020 Work Order Report

Job Code	Total Completed	Total New	Total Void	Total Open
CITY HALL	14	0	0	0
HCGC	7	0	0	0
POLICE DEPARTMENT	3	0	0	0
COURT	0	0	0	0
PUBLIC WORKS BUILDING	0	0	0	0
ROADWAY	9	0	0	0
PARK	0	0	0	0
ALLEYWAY	5	0	0	0
EASEMENT	0	0	0	0
INTERSECTION	0	0	0	0
SCHOOL ZONE	0	0	0	0
STORMWATER	0	0	0	0
WATER LINES	1	0	0	0
SEWER LINES	0	0	0	0
Grand Totals	39	0	0	0

HAWKS CREEK GOLF CLUB: JULY 2020 MONTHLY REPORT

Monthly Overview				
Rounds	Total: 4022	Daily Fee Paid: 3291		
Revenue	Total: \$187,787.79	Per Round: \$46.69	D/F G/F Revenue: \$136,940.27	Avg. \$ per Round G/F: \$34.04
Closures	0 Days Closed			
Preferred Players	Total: 28	Monthly: 19	Annual: 9	Total Monthly Billing: \$2,730.00

Category	Revenue	\$ Per Round
Green Fees & Membership	\$ 136,940.27	\$ 34.05
Cart Fees	\$ 2,776.40	\$.70
Range	\$ 11,940.79	\$ 2.83
Pro-Shop Merchandise	\$ 12,237.36	\$ 3.05
Club Rentals-Hdcp-Lessons	\$ 1,440.95	\$.38
Food	\$ 3,310.85	\$.85
Beer	\$ 11,815.29	\$ 2.94
Beverages	\$ 4,087.39	\$ 1.03
Liquor	\$ 3,238.49	\$.83



Food and Beverage Monthly Promotions

- Monthly Westworth Village Resident discount coupon: We had 6 Chicken Salad specials redeemed in the month of July.

Summary/Overview

- **WEATHER:** The month of July was really a great month weather wise, the exception of extreme heat and humidity in the middle of July.
- **FINANCE:** 4022 was the most rounds produced since June of 2020. The \$187,787.79 a solid revenue for the month and \$28,806.29 over previous July. Expenses for July was under \$27,123.73 and over budget on revenue by \$34,875.16.
 - **COVID-19:**
 - **TOURNAMENTS:** We conducted 3 small tournaments for the month totaling 117 rounds which lead to \$3,700 in revenue.

**Westworth Village****PROCLAMATION**

Municipal Complex
311 Burton Hill Road
Westworth Village, TX 76114
cityofwestworth.com

Friday, August 7, 2020

Council Chambers

MARZELLA STEVENS**100TH BIRTHDAY CELEBRATION**

WHEREAS, on August 7, 1920, Marzella Springfield Stevens was born in Reno, Texas, and

WHEREAS, she was the first of her family of 10 to graduate from high school; and

WHEREAS, in 1939 she married her husband William "Bill" Stevens; and

WHEREAS, during World War II, she patriotically served as a "Rosie the Riveter," building planes for the war effort at General Dynamics and then worked for a printing company for many years after; and

WHEREAS, she has spent her life participating as an active member of her church and community, always keeping an open door, sharing her easy laugh, and effortlessly maintaining life-long friendships; and

WHEREAS, she enjoyed dedicating her time to hobbies such as creating beautiful textiles with her sewing circle and cooking her famous big pots of red beans or vegetable soup for her neighbors, family, and friends; and

WHEREAS, she is a valued citizen of the State of Texas and resident of the City of Westworth Village; setting the example for those around her, including her daughter, two grandchildren, and two great grandchildren; and

WHEREAS, she will celebrate her 100th birthday on August 7, 2020.

NOW THEREFORE BE IT RESOLVED, that as mayor of the City of Westworth Village, I do hereby proclaim August 7, 2020 as Marzella Stevens day.

IN WITNESS, WHEREOF, I have hereunto set my hand and caused the Seal of the City Westworth Village hereto, on this the 7th day of August 2020.

Mayor

L. Kelly Jones

ATTEST:

Brandy G. Barrett, City Secretary



**Westworth Village****ORDINANCE 461-D**

Municipal Complex
311 Burton Hill Road
Westworth Village, TX 76114
cityofwestworth.com

Tuesday, August 11, 2020

Council Chambers

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WESTWORTH VILLAGE, TEXAS, APPROVING THE SECOND EXTENSION OF THE MAYOR'S DECLARATION OF PUBLIC HEALTH EMERGENCY UNTIL SEPTEMBER 9, 2020 AT 11:59PM; ALLOWING FOR THE AUTOMATIC ADOPTION OF ALL RULES, REGULATIONS AND LIMITATIONS ISSUED BY TARRANT COUNTY AND THE STATE OF TEXAS CONTAINED IN EXECUTIVE ORDERS OR DISASTER DECLARATIONS ISSUED BY THOSE ENTITIES FOR THE CORONAVIRUS 2019 PUBLIC HEALTH EMERGENCY AS APPLICABLE TO THE CITY OF WESTWORTH VILLAGE; AND PROVIDING FOR A PENALTY FOR VIOLATIONS AS ALLOWED UNDER STATE LAW.

WHEREAS, the City of Westworth Village, Texas is a Type A general-law municipality located in Tarrant County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, on April 7, 2020, the Mayor issued a Declaration of Local Disaster and Public Health Emergency for the City of Westworth Village, Texas resulting from a determination that extraordinary and immediate measures must be taken to quickly respond, prevent, and alleviate the suffering of people exposed to and those infected with the COVID-19 virus, as well as those that could potentially be infected or impacted by COVID-19; and

WHEREAS, on April 14, 2020, the City Council adopted Ordinance 461, which extend the Mayor's Declaration until 11:59 pm on May 13, 2020; and

WHEREAS, on May 13, June 9, and July 14, 2020, the City Council to action to extend the Mayor's Declaration set to expire at 11:59 pm on August 11, 2020; and

WHEREAS, Ordinance 461 also provided for the automatic adoption of all rules, regulations and limitations issued by Tarrant County and the State of Texas contained in executive orders or disaster declarations issued by those entities for the Coronavirus 2019 public health emergency as applicable to the City of Westworth Village; and

WHEREAS, the conditions necessitating a declaration of a state of disaster continue to exist; and

WHEREAS, the City of Westworth Village, Texas, and Tarrant County, Texas have in place an interjurisdictional Emergency Management Plan (the Plan) adopted under Chapter 6 of the Code of Ordinances and Chapter 418 of the Texas Government Code (the Texas Disaster Act); and

WHEREAS, the City Council desires to extend the declaration of local disaster a third time and expressly provide for penalties of violations of the plan and rules, regulations or directives adopted under the Plan and state or local disaster declarations;

WHEREAS, the City Council finds that this ordinance is in the best interest of the City and furthers the public health and welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTWORTH VILLAGE, TEXAS, THAT:

SECTION 1: The Declaration of Local Disaster and Public Health Emergency issued for the City of Westworth Village by the Mayor on April 7, 2020, and last extended on July 14, 2020 by Ordinance 461-C until 11:59 pm, on August 12, 2020 shall continue further until September 9, 2020 at 11:59PM, and this Ordinance specifically adopts the rules and regulations contained in said Declaration of Local Disaster and Public Health Emergency pursuant to §122.005 of the Health and Safety Code.

SECTION 2: This ordinance shall further adopt for the City of Westworth Village, Texas all rules, regulations and limitations issued by Tarrant County and the State of Texas contained in executive orders or disaster declarations issued by those entities for the Coronavirus 2019 public health emergency as applicable to the City of Westworth Village. In the event of a conflict between the rules, regulations and limitations issued by Tarrant County and the State of Texas, the more restrictive of the rules, regulations and limitations shall be adopted.

SECTION 3: The Tarrant County and City of Westworth Village interjurisdictional Emergency Management Plan shall continue to be implemented. Any violation of rules, regulations, or directives adopted pursuant to the Emergency Management Plan or a Declaration of Local Disaster is an offense. Any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of the Emergency Management Plan or a Declaration of Disaster shall be fined in accordance with §418.173 of the Texas Government Code or §122.005 of the Health and Safety Code, as applicable.

SECTION 4: That the City Secretary of the City of Westworth Village is hereby directed to publish this ordinance as required by law.

SECTION 5: This ordinance shall be in full force and effect from and after the date of its passage and publication as required by law and is so ordained.

PASSED AND APPROVED ON THIS 11th DAY OF AUGUST 2020.

CITY OF WESTWORTH VILLAGE

L. Kelly Jones, Mayor

ATTEST:

Brandy G. Barrett, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Alicia Kreh, City Attorney



Westworth Village
The Hidden Jewel of the Metroplex.

Plat Application

City of Westworth Village – Permits Department: 817-710-2505
311 Burton Hill Rd., Westworth Village, TX 76114

Application Type: ☐ Amending Plat ☐ Preliminary Plat ☐ Final Plat
☒ Minor Plat ☐ Replat ☐ Vacation of Plat
FOR SUBMITTAL REQUIREMENTS, SEE APPROPRIATE CHECKLIST.

PROPERTY DEVELOPMENT INFORMATION

Project Name: Minor Plat
Project Address: 5707 White Settlement Road, Fort Worth, Tx. 76114
Legal Description: Lot #: 1 & 2 Block: _____ Subdivision: Larson Addition
Survey & Abstract: N.H. Carroll Survey, A-264 Number of Lots: 2 Gross Acreage: 1.378 Ac.
Current Zoning: SFR Current Use: Residential
Proposed Zoning: SFR Proposed Use: Residential

SURVEYOR INFORMATION

Surveyor Name: Ronnie Dean Firm Name: Dean Surveyors
Address: 1292 Hwy 157 N. Ste. 106
Email: ronnie@deansurveyors.net Phone #: 682-518-1857 Fax #: _____

ENGINEER INFORMATION

Engineer Name: _____ Firm Name: _____
Address: _____
Email: _____ Phone #: _____ Fax #: _____

OWNER/ AGENT INFORMATION (If there is more than one owner, please attach a separate application and notarized forms.)

Name: Ronnie Dean (Agent) Firm Name: Dean Surveyors
Address: 1292 Hwy 157 N. Ste. 106, Mansfield, Texas, 76063
Email: ronnie@deansurveyors.net Phone #: 682-518-1857 Fax #: _____

REC#: 00155783 7/17/2020 9:07 AM
 TRAN: 201.0000 BUILDING PERMITS
 OPER: AD TERM: 095
 REF#: 2077

TENDERED: 300.00 300.00CR 1 CHECK(S)
 APPLIED: 300.00-
 CHANGE: 0.00

FOR INTERNAL CITY USE ONLY**A. PERMITS DEPARTMENT**

☒ Application Received by: N.J. Date: 7-14-20
☒ Application Payment Received by: AD Date: 7/16/20
☒ Entered into Incode Project Code: 200164 Date: 7/16/20
☐ Routed to Building Department by: _____ Date: _____

B. CITY SECRETARY

☒ Public Hearing Scheduled by: bgb Date: 7/17/20
☒ Public Hearing Ad Placed in Newspaper with Affidavit Requested Date: 7/17/20
☐ 200' Letters Mailed & Copied to File by: _____ Date: _____
☐ Item has Been Placed on P & Z Agenda by: bgb Date: 8/4/20
 P & Z Date: 8/4/20 ☒ Approved ☐ Denied
☐ Item has Been Placed on City Council Agenda by: bgb Date: 8/11/20
 Council Date: 8/11/20 ☐ Approved ☐ Denied

C. BUILDING DEPARTMENT

☐ Application Approved ☐ Application Denied Signature: _____ Date: _____
 Reason for Denial: _____
☐ Application Routed to Public Works Department by: _____ Date: _____

D. PUBLIC WORKS DEPARTMENT

☒ Application Approved ☐ Application Denied Signature: gcy Date: 7-21-20
 Reason for Denial: _____
☐ Application Routed to Community Development Dept. by: _____ Date: _____

E. COMMUNITY DEVELOPMENT

Do plans need to be approved by City Engineer? ☐ Yes ☒ No
 Have plans been approved by the City Engineer? ☐ Yes ☒ No **Attach engineer's findings**
☒ Application Approved ☐ Application Denied Signature: bgb Date: _____
 Reason for Denial: _____

F. RECORDS DEPARTMENT

- PW5225-03a - Applications for zoning permits or variances. - Keep application for 5 years
- PW5225-03b - Copies of zoning permits or variances or a log or other form of record evidencing their issuance, showing to whom the permit or variance was issued, the property to which it applies, and the zoning classification - Keep permanently



Westworth Village

The Hidden Jewel of the Metroplex.

Plat Checklist

City of Westworth Village – Permits Department: 817-710-2505

311 Burton Hill Rd., Westworth Village, TX 76114

☐ Preliminary Plat☐ Final Plat☒ Minor Form☐ Amended Plat

Chapter 10 of the Code of Ordinances of the City of Westworth Village contains instructions to guide the preparation and submittal of Plats. Amended Plats are subject to limitations in LGC 212.016.

All information required in Chapter 10 Code of Ordinances and amendments must be received in the City of Westworth Village development office prior to an action item being placed on the Planning and Zoning Agenda.

A. ZONING INFORMATION OF PROPERTY

What is the present zoning district: SFR Are you requesting any zoning changes? ☐ Yes ☒ No

Zoning district requested: _____

(This is not a zoning change document)

B. PROPOSED SUBDIVISION CONTAINS: (Please be specific)

Land Use	# of Lots or Units	Acres (for each use)	Sq. Footage Building Space
Single Family	<u>2</u>	<u>0.4865/0.8919</u>	_____
Garden/ Patio/ Zero-Lot Line	_____	_____	_____
Duplex	_____	_____	_____
Townhouses	_____	_____	_____
Triplex/ Quadruplex	_____	_____	_____
Multi-Family Condominiums	_____	_____	_____
Multi-Family Apartments	_____	_____	_____
Office	_____	_____	_____
Retail/ Restaurant	_____	_____	_____
Commercial	_____	_____	_____
Warehouse	_____	_____	_____
Industrial	_____	_____	_____
Public Street R.O.W.	_____	_____	_____
Parks, Public Facilities	_____	_____	_____
Other Land Uses	_____	_____	_____
Total	_____	_____	_____

C. Submit 3 prints of the plat. The plat should be drawn to a scale of 1" = 100" of larger on a sheet of 24" X 36".

D. Submit 1 CD containing all in PDF format. All plans must be on State Plan surface coordinate system, if possible use NAD83.

E. Submit all applicable Tax Certificates.

F. The following items are required to be shown on the plat or submitted with the plat for consideration. Please fill in the spaces at the left to verify the completeness of the information submitted.

PLAT CHECKLIST

Indicate if Date is:

On Plat

Sheet #

☒☒☒☒☒

I. BASIC INFORMATION

A. Subdivision Name

B. City

C. County

D. State

E. Name & Address of Owner

On Plat

Sheet #

- F. Appropriate Plate Title (*Preliminary, Final, or Amended*)
- G. Name & Address of Engineer, Planner, and/or Surveyor Responsible for Design
- II. **IDENTIFICATION**
- A. Names of Adjacent Subdivisions
- B. Names of Streets (New & Old)
- C. Lot and Block Numbers
- III. **SURVEYING**
- A. Boundary Survey of Plat
- B. Reference to Original Survey or Previous Subdivision
- C. Location, Names, Widths of Adjacent and/or Intersecting Streets, Alleys, & Easements
- D. Reference & Location of All Surrounding Subdivisions, Tracts, Etc.
- E. Field Notes & Metes and Bounds Description of Plat
- F. Jurisdictional Boundaries
- IV. **INTERIOR DETAILS**
- A. Dimensions & Locations of All Lots, Streets, Easements, Parks, Etc.
- B. Existing Natural & Artificial Physical Features of Property (*Ditches, Creeks, Woods, Bridges, Culverts, Etc.*)
- V. **CONSTRUCTION PLANS (*submit three (3) sets plus 1 CD*)**
- A. Water Distribution System (*off-site & on-site*)
- B. Sewage Collection System (*off-site & on-site*)
- C. Streets, Sidewalks, & Drive Approaches
- D. Drainage Facilities (*off-site & on-site*)
- E. Topographic Map
- VI. **LEGAL STIPULATIONS**
- A. Copy of All Deeds Restrictions Pertaining to the Subject Property
- VII. **CERTIFICATION**
- A. Plat Represents Survey by *Licensed Surveyor*
- VIII. **DRAFTING DETAILS**
- A. Date
- B. Scale
- C. North Arrow
- D. Small Scale Location Map

F. REASON FOR AMENDING PLAT UNDER LGC 212.016:

Signature: _____

Print Name: _____

☐ Owner☐ Developer☒ Surveyor

Phone #: _____

Signature: _____

Print Name: _____

☐ Owner☐ Developer

Phone #: _____

Signature: _____

Print Name: _____

☐ Owner☐ Developer

Phone #: _____

Notary Statement
All Signatures Must Be Notarized

Before me, the undersigned authority, on this day personally appeared Ronnie Dean (Agent) known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration expressed and in the capacity therein stated.

Given under my hand and seal of office on this

12 day of July 2020

Ramona Lynn Neel
Notary Public in and for the State of Texas

SEAL



Before me, the undersigned authority, on this day personally appeared DONNA LARSON (Owner) known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration expressed and in the capacity therein stated.

Given under my hand and seal of office on this

12 day of JULY 2020

Ramona Lynn Neel
Notary Public in and for the State of Texas

SEAL





Westworth Village

Staff Report

Municipal Complex
311 Burton Hill Road
Westworth Village, TX 76114
cityofwestworth.com

Tuesday, August 4, 2019

7:00 PM

Council Chambers

Introduction:

The Golf and Parks Committee met on August 4th and received the attached presentation from Kimley Horn. They voted unanimously to:

1. Designated two park locations at city hall on the east side of the building and one on the west side.
2. Name the east park Mayors Plaza
3. Name the west park Melva Campbell Park
4. Recommend the council budget approximately \$250K for parks in the coming year
5. Recommend council allow them to proceed with designing Phase I of the initial proposed plan, continuing to work with the engineer to formulate a final product to submit for council approval.

The proposed FY20-21 budgeted includes spending for up to \$450K for parks.

Several new residents to Westworth Village have asked how Mrs. Melva Campbell has served her community, here is very brief and generic overview and is in no way an exhaustive list. It begins in 1978:

- City Council
- Ordinance Review Committee
- Planning & Zoning Committee
- Ambulance Committee
- Sewer Committee
- Parks Committee
- Public Safety (including chair and secretary)
- ARI Committee Representative
- Animal Control Committee
- WRA
- Utilities Committee
- United Way Volunteer of the Year (multiple)
- Personnel Committee
- Westworth Village Library Representative
- Maintenance Committee
- Community Environment Committee
- Building and Code Committee
- Ladies Auxiliary of the Westworth Police Department
- Volunteer at Burton Hill Elementary School



City Hall Memorial & Park Concept

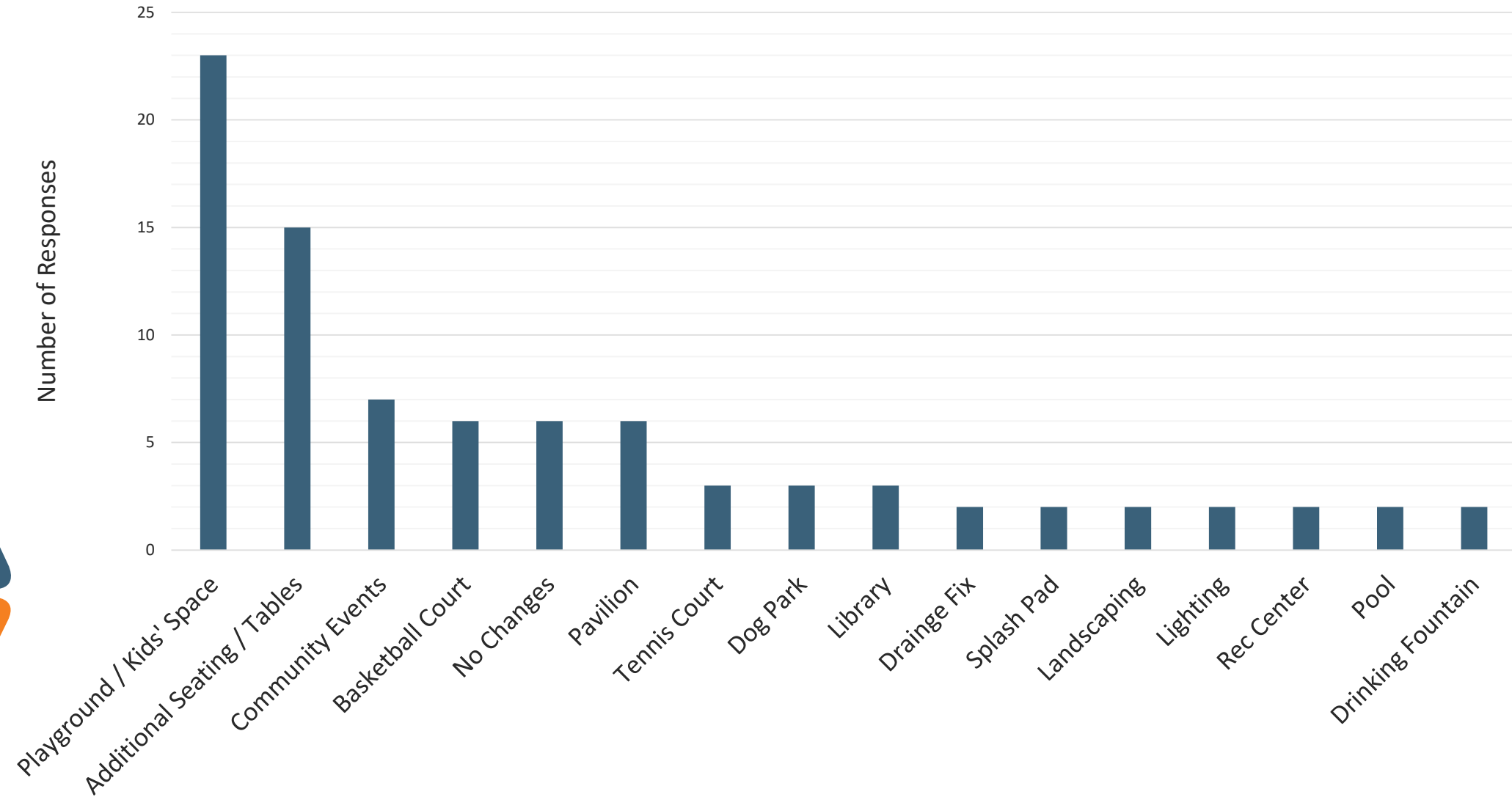
Westworth Village
Golf and Parks Advisory Board
August 4, 2020

Katherine Utecht, PLA
Kimley-Horn & Associates

Agenda

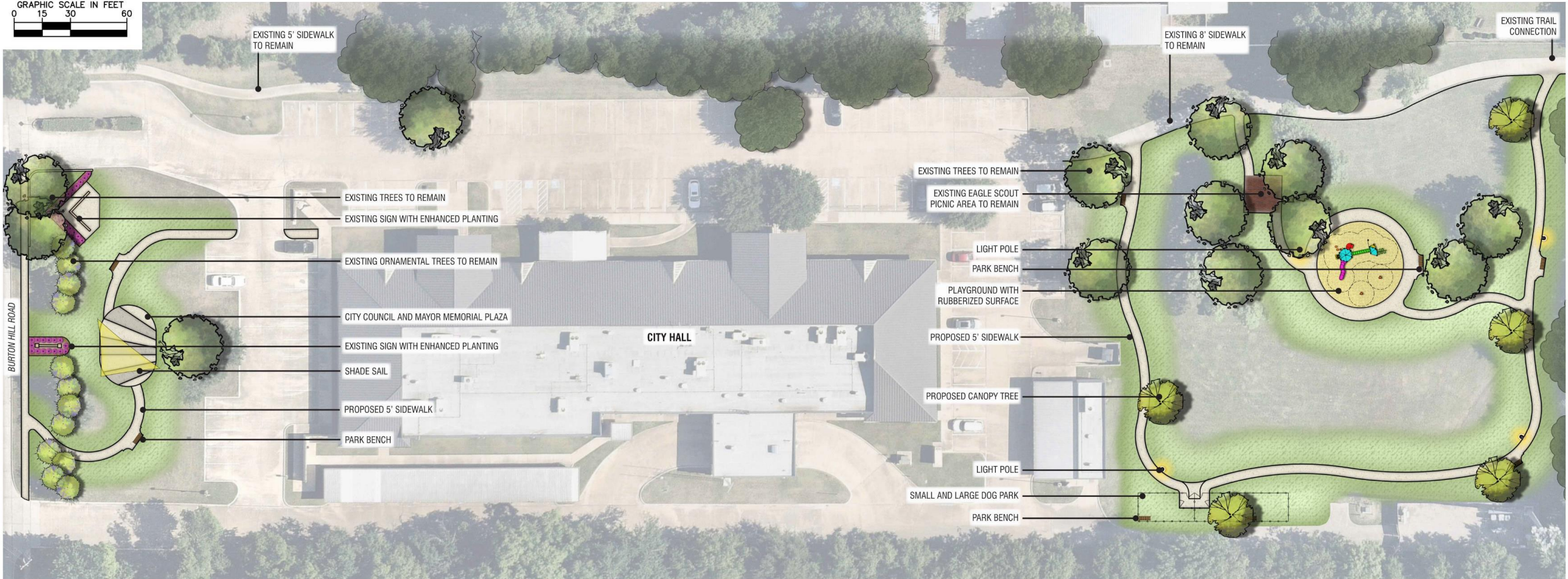
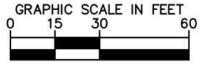
- Survey Results
- City Hall Park Phase I
 - City Council & Mayor Memorial Plaza
 - City Hall Park & Trailhead
 - Opinion of Probable Construction Cost
- City Hall Park Master Park Plan
 - City Council & Mayor Memorial Plaza
 - City Hall Park & Trailhead
 - Opinion of Probable Construction Cost
- Questions

City Hall Park & Trailhead Survey Results



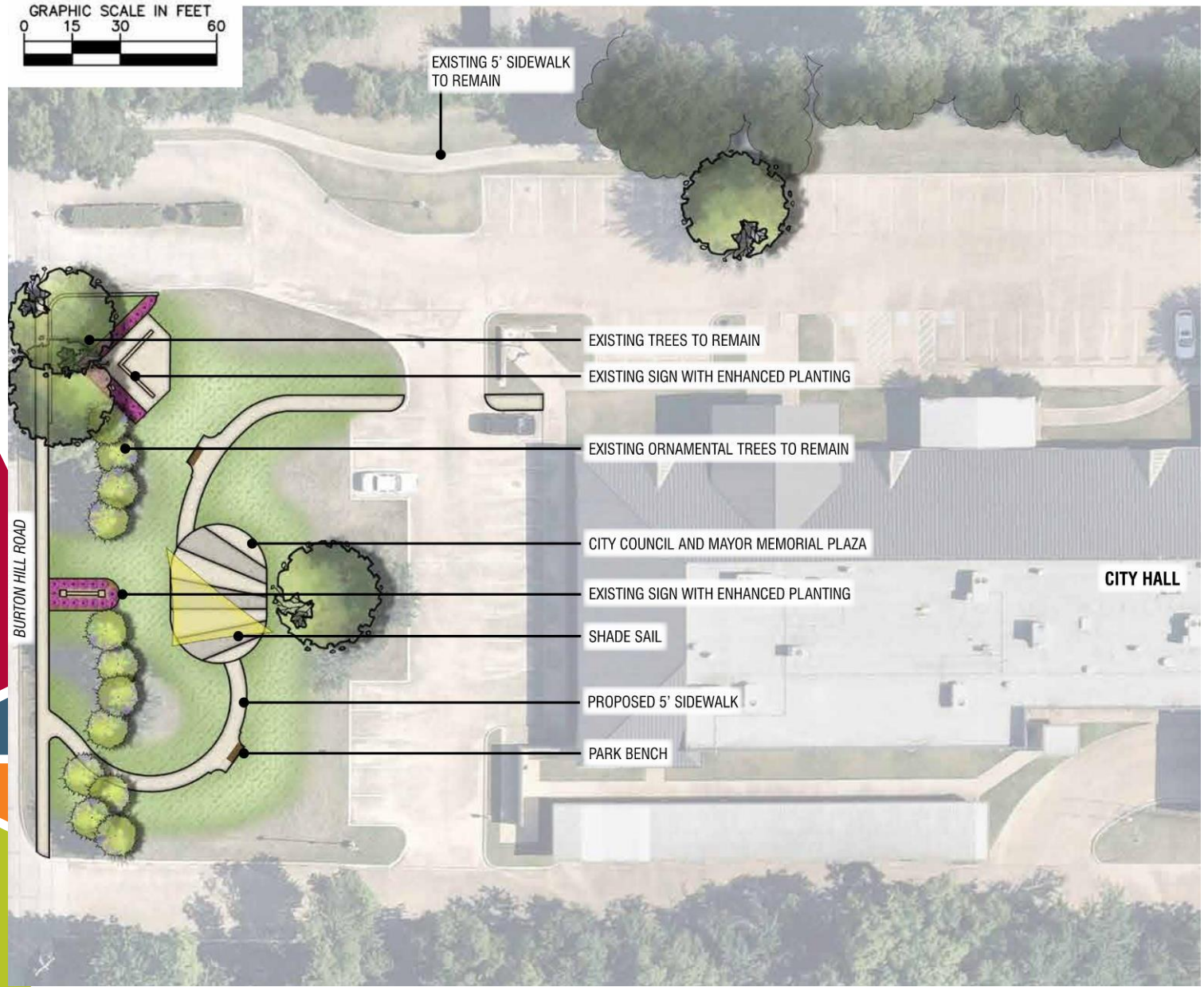
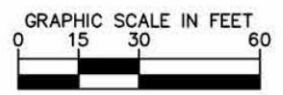


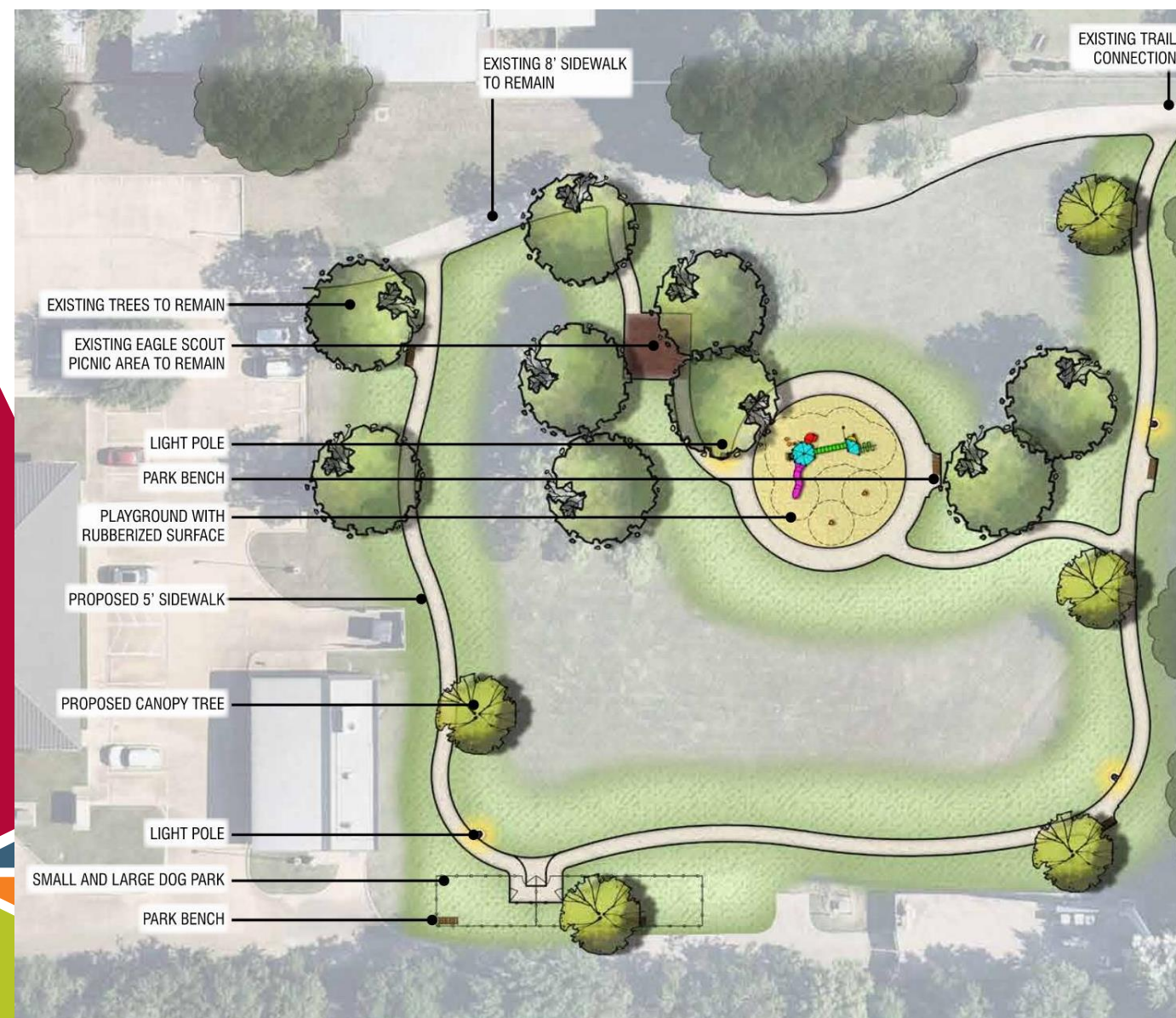
City Hall Park Phase I



WESTWORTH VILLAGE CITY HALL PARK - PHASE I

Westworth Village, TX



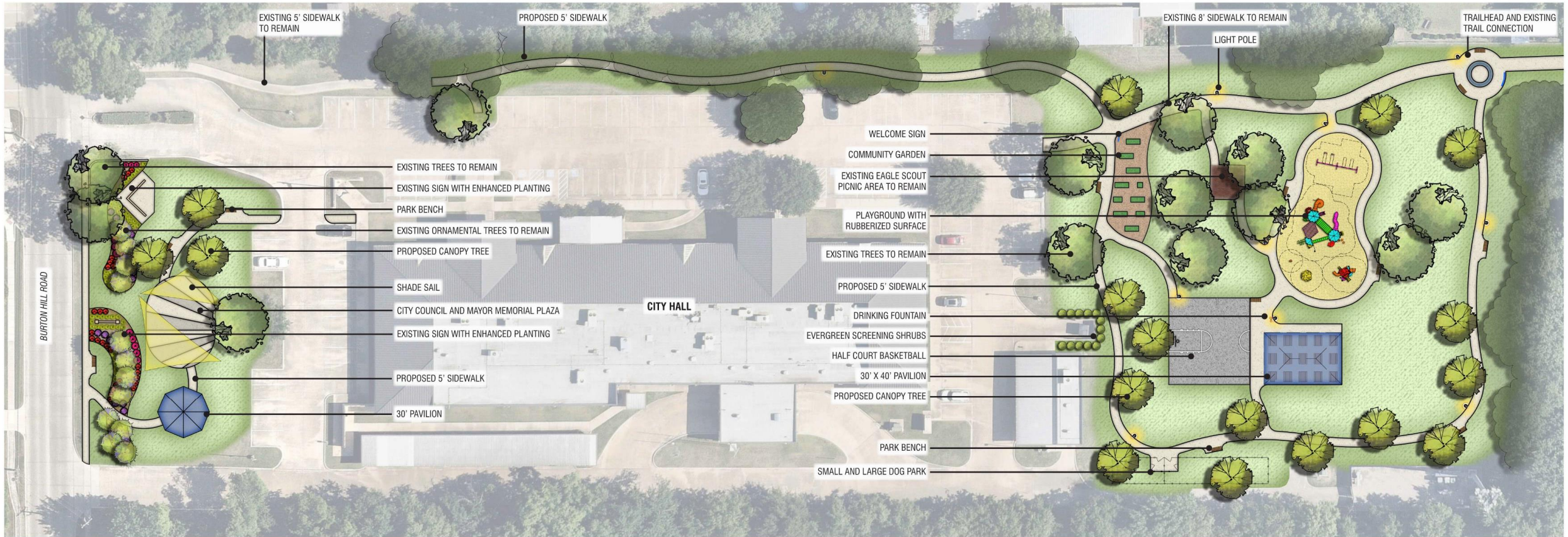


Opinion of Probable Construction Costs

- *Phase I Concept Plan Construction Cost: \$260,000*
 - Playground Allowance: \$50,000
 - Rubberized Surface: \$33,500
 - Benches: \$12,000
 - Dog Park: \$12,500
 - Sidewalk and Trail Connections: \$45,000
 - Mayor and City Council Memorial Plaza: \$20,000
 - Lighting Allowance: \$8,000
 - Enhanced Plantings and Trees: \$12,000

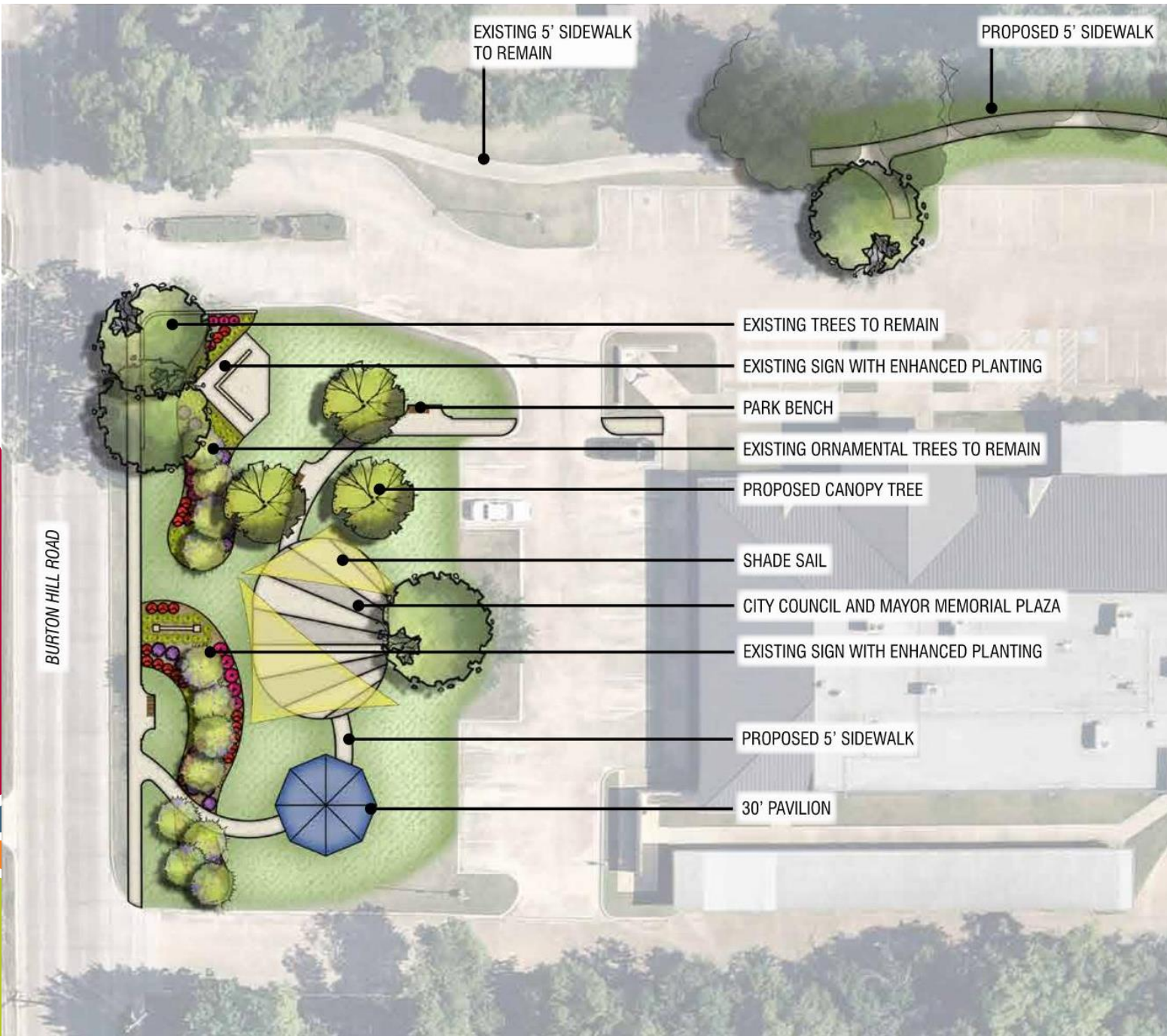


City Hall Park Master Park Plan



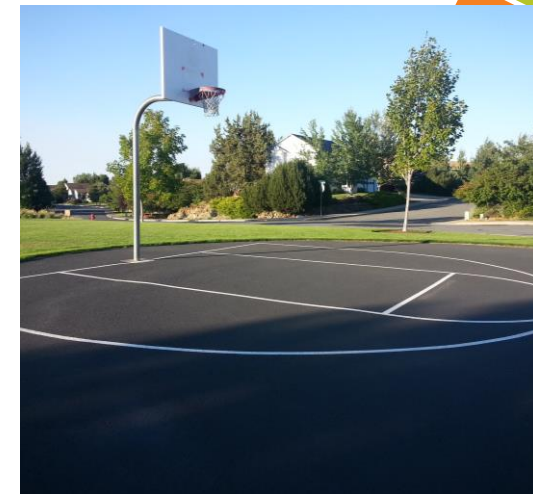
WESTWORTH VILLAGE CITY HALL PARK

Westworth Village, TX









Opinion of Probable Construction Costs

- *City Hall Park Master Plan Construction Cost: \$950,000 - \$1,000,000*
 - Playground Allowance (expansion): \$250,000-\$300,000
 - Rubberized Surface (expansion): \$45,000
 - Picnic Tables: \$18,000
 - Half Court Basketball: \$60,000
 - Park Pavilion: \$75,000
 - Gazebo: \$35,000
 - Sidewalk and Trail Connections (expansion): \$50,000
 - Enhanced Plantings and Trees (expansion): \$20,000
 - Mayor and City Council Memorial Plaza (expansion): \$25,000



Thank You



Westworth Village

Staff Report

Municipal Complex
311 Burton Hill Road
Westworth Village, TX 76114
cityofwestworth.com

Tuesday, August 11, 2019

Council Chambers

MAP KEY: Residents were instructed to place green flags pointing at the locations where more lights were requested, and red flags were lights should be removed. This data was collected at the Town Hall meetings and in the city lobby for more than 6 weeks following the town hall meeting. The Red dots indicate existing public streetlights, green dots represent existing private streetlights and Yellow dots indication TxDOT streetlights.



FINANCIAL:

Per Dan Perfect at ONCOR in January, ONCOR will place a light on an existing pole at no additional charge. However, if a pole has to be erected at a designated location the cost per light will be approximately \$2000. The cost of 13 lights, provided new poles would be required in all locations, would be approximately \$26,000. Funding for the addition electricity cost has already been added to the proposed FY20-21 budget.

OTHER FACTORS:

- Exact placement at these locations may not be possible due to underground infrastructure; however, proximity could be achieved.
- Most of ONCORS existing poles are in the alleyways not along the street.

STAFF RECOMMENDATION:

Staff concurs with the Public Safety Committee and recommends council approval to spend up to \$26,000 to install streetlights, in citizen identified locations, provided the residents in the immediate area are notified and given an opportunity for placement input, and authorizing the Chief of Police to determine the order of installation based on public safety.

The proposed FY 20-21 budget includes funding for installation and operation of the additional streetlights.